



## CLARK COUNTY JUSTICE COURT

### NORTH LAS VEGAS TOWNSHIP

2428 North Martin Luther King Boulevard  
North Las Vegas, Nevada 89032-3700  
(702) 455-7801- Office  
(702) 455-7832 – Fax

**Chief Judge Belinda T. Harris**

*Justice of the Peace*

**Judge Kalani Hoo**

*Justice of the Peace*

**Judge Jonathan Cooper**

*Justice of the Peace*

**Stormi Decker**

*Court Administrator*

## REQUEST FOR TRANSCRIPT OR DVD OF PROCEEDINGS

CHECK ONE: DVD (\$25 due upon request) ☐ TYPED TRANSCRIPT (\$100 deposit) ☐

PLEASE COMPLETE THE REQUESTED INFORMATION BELOW FOR EITHER REQUEST, AND RETURN TO THE FRONT COUNTER WITH YOUR PAYMENT:

PARTIES: \_\_\_\_\_ VS. \_\_\_\_\_

CASE NUMBER \_\_\_\_\_ DEPT. \_\_\_\_\_ JUDGE \_\_\_\_\_

DATE(S) OF PROCEEDING \_\_\_\_\_

REQUEST DATE \_\_\_\_\_ NEEDED BY (DATE) \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

DVD's of court civil proceedings may now be obtained for a \$25 fee. Please allow 3 business days for production of DVD's.

If filing an appeal in District Court, a typed transcript of the proceeding is required, at a cost of \$40, plus a fee per page. **You will be responsible for all costs associate with preparing transcripts – a \$100 deposit is required to start the process. Upon completion, a balance may be due, or you may receive a partial refund of your deposit.**

For transcription services, in addition to the \$40 fee, for the original draft and any copy to be delivered:

- Within 24 hours after it is requested, \$8.03 per page for the original draft and one copy, and \$3.62 per page for each additional copy.
- Within 48 hours after it is requested, \$6.01 per page for the original draft and one copy, and \$2.72 per page for each additional copy.
- Within 4 days after it is requested, \$5.01 per page for the original draft and one copy, and \$2.26 per page for each additional copy.
- More than 4 days after it is requested, \$3.80 per page for the original draft and one copy, and \$1 .00 per page for each additional copy.